

Student Computer Loan Agreement

Student/Borrower: _____

Student Username: _____

Parent Responsibilities

Your son/daughter has been issued an laptop computer to improve and personalize his/her education this year. It is essential that the following guidelines be followed to ensure the safe, efficient, and ethical operation of this computer.

- I will give the school district \$25.00 towards the cooperative loss agreement in exchange for use of a school laptop
- I will supervise my son's/daughter's use of the laptop at home.
- I will discuss our family's values and expectations regarding the use of the Internet and email at home and will supervise my son's/ daughter's use of the Internet and email.
- I will not attempt to repair the laptop, have it repaired by anyone other than the school's chosen service, nor will I attempt to clean it with anything other than a soft, dry cloth. I will pay for repairs incurred through damage or neglect. I will also pay for any fines my son/daughter incurs due to loss of damage of school equipment.
- I will report to the school any problems with the laptop.
- I will not load or delete any software.
- I will make sure my son/daughter brings the laptop to school every day. I understand that if my son/daughter comes to school without his/her computer I may be called to bring it to school.
- I agree to make sure that the laptop is returned to the school when requested and upon my son's/daughter's withdrawal from Arnold High School.
- I realize it is my responsibility to monitor Internet use and appropriate access and use at home. I realize it my right and responsibility to punish my child appropriately for violations of appropriate behavior.
- Any charges my child incurs through personal Internet usage (iTunes, etc.) are my responsibility.

Student Responsibilities

Your laptop is an important learning tool and is for educational purposes only. In order to take your laptop home each day, you must be willing to accept the following responsibilities.

- When using the laptop at home, at school, and anywhere else I may take it, I will follow the policies of the Arnold Public Schools— especially the Student Code of Conduct—and abide by all local, state, and federal laws.
- I will treat the laptop with care by not dropping it, getting it wet, leaving it outdoors, or using it with food or drink nearby.
- I will not lend the laptop to anyone; it will stay in my possession at all times.
- I will not load any software, nor will I tamper with any parts, or any settings, knowing it will be taken away from me if I do.
- I will not give personal information when using the laptop.
- I agree that e-mail (or any other computer communication) should be used only for appropriate, legitimate, and responsible educational communication.
- I will keep all accounts and passwords assigned to me secure, and will not share these with any other students.
- I will return the laptop when requested and upon my withdrawal from Arnold High School.
- I will not use social networking sites during the school day unless assigned by the teacher. (Appropriate punishment will be assigned by the teacher or administration.)
- I understand Arnold Schools cannot and will not be held liable for my Internet usage/activities off the school network.

Student Computer Loan Agreement

Student/Borrower:

Grade:

Permanent Inventory Engraving: (on the bottom of the laptop)

Home Phone:

Checkout Date:

Item Description	Location to find Serial Numbers	Make: Model:	Serial Number/Item Number	Condition
Apple Laptop Computer	Click on the login screen (where your username appears) until the serial number shows (or look at the bottom of your laptop for a very tiny set of numbers)	Make: Model:		New/Good
Apple Charger	Remove the plug head and the serial number will be on the main charger piece			New/Good
Carrying Case	There is no serial number, instead list the type of backpack by brand name and color	Brand Name:	Style: Backpack or Shoulder Bag	New/Good

The above listed items are being lent to Borrower and are in good working order. It is Borrower's responsibility to care for the equipment and ensure that it is retained in a safe environment.

This equipment is, and at all times remains the property of Arnold Public Schools of Arnold, Nebraska, and is herewith lent to the student for educational purposes only for the Academic School year. Student may not deface or destroy this property in any way. Inappropriate use of the machine may result in the student losing his/her right to use this computer. The equipment will be returned to the school when requested by Arnold High School, or sooner, if the student withdraws from Arnold High School prior to the end of the school year.

The District Property may be used by Borrower only for non-commercial purposes, in accordance with the District's policies and rules, the Arnold High School Code of Conduct, as well as local, state, and federal statutes.

Borrower may not install or use any software other than software owned or approved by the District and made available to Borrower in accordance with this Receipt and Agreement. Borrower agrees not to make any unauthorized use of or modifications of such software.

The Borrower will use his/her best efforts to assure that the District Property is not damaged or rendered inoperable by any electronic virus while in Borrower's possession.

Nebraska statutes 79-737 and 79-2,127 allow the District to obtain reimbursement from, or on behalf of, students for any damage to, loss of, or failure to return school property. Borrower acknowledges and agrees that Borrower's use of the District Property is a privilege and that by Borrower's agreement to the terms hereof, Borrower acknowledges Borrower's responsibility to protect and safeguard the District Property and to return the same in good condition and repair upon request by Arnold High School.

Parent Signature _____

Print Name _____

Student Signature _____

Date _____

Charges that May Be Incurred- LAST DAY

Broken CD Drive	(\$75.00)	FINE \$ _____
Speakers Damaged	(\$30.00)	FINE \$ _____
Latch Working	(\$5.00)	FINE \$ _____
Broken Keys	(\$5.00 each)	FINE \$ _____
Lost Short Cord/Charger	(\$50.00)	FINE \$ _____
Screen Damage	(\$500.00)	FINE \$ _____
Track Pad Damage	(\$30.00)	FINE \$ _____
Backpack (all zippers working)	(\$20.00)	FINE \$ _____
Damaged Hard Drive	(\$100.00)	FINE \$ _____